

<https://giaconsultancy.co.uk/job/legal-cashier-jw152/>

Legal Cashier

Description

Are you an experienced Legal Cashier looking for a fresh challenge in 2023?

My client is a city centre based law firm and they are looking for an additional Legal Cashier following expansion of the firm.

Responsibilities

Day to day duties include:-

- Processing of accounting transactions including postings
- Processing disbursements
- Reconciliating office and client account ledgers
- Resolving issues in an accurate and timely manner
- Dealing with ad-hoc queries as and when required

Qualifications

To be appointed to this role the successful candidate will be able to demonstrate previous relevant experience in a similar role.

Job Benefits

In return, the firm offers a competitive basic salary, agile and hybrid working along with a range of benefits.

Contacts

Apply now for immediate consideration

Hiring organization

Gia Consultancy

Employment Type

Full-time, Permanent

Beginning of employment

ASAP

Duration of employment

Permanent

Industry

Legal

Job Location

Manchester

Working Hours

Full time, hybrid working

Base Salary

£ 22000 - £ 24000

Date posted

January 18, 2023

Valid through

18.02.2023