

<https://giaconsultancy.co.uk/job/head-of-conveyancing-warrington-hybrid/>

Head of Conveyancing (Warrington Hybrid)

Description

Head of Conveyancing

Are you an experienced Residential Property Conveyancer looking to take your career to the next level?

An exciting opportunity has arisen for a driven, ambitious and motivated Residential Conveyancer to take the lead with a growing and highly successful regional law firm based in central Warrington.

Heading up a small team, leading from the front in terms of billings and developing your team, the role could be office based or hybrid for the right person.

About the role:

- A Conveyancing solicitor, Legal Exec, or Licensed Conveyancer to lead and develop the department:
- A depth of experience of at least 5 years of residential conveyancing is required.
- It will be of particular interest if the candidate has experience of managing a team, or of risk management and compliance
- The ability to lead and develop the department is a prerequisite. There are great opportunities here for a conveyancing lead with an entrepreneurial spirit and a can do attitude. We envisage that the role will hopefully lead to a directorship and a share in profits

About You:

- You are a qualified lawyer with relevant certification
- You have at least 5 years' experience in conveyancing
- You are friendly and personable both within the office and to clients
- You can demonstrate high attention to detail and excellent organisational skills
- You possess strong communication skills and the ability to work both alone and as part of a team
- You have an entrepreneurial streak and the ambition to become one of the leading figures in our rapidly expanding practice
- You have the ability to work to tight deadlines, manage time effectively and work as part of a busy team

Responsibilities:

- Lead and manage the conveyancing team to ensure efficient workflow and high-quality service delivery.
- To expand our panel memberships
- Assist our directors with compliance
- Organize and prioritize tasks to meet deadlines while maintaining attention to detail.

Hiring organization

Gia Consultancy

Employment Type

Full-time, Permanent

Beginning of employment

ASAP

Duration of employment

Permanent

Industry

Conveyancing

Job Location

Warrington

Working Hours

Full Time or Part Time

Base Salary

£ 45000 - £ 55000

Date posted

February 13, 2025

Valid through

27.03.2025

- Implement IT solutions to streamline processes and enhance productivity.
- Foster a collaborative team environment that encourages professional growth and development.

The Rewards:

With a competitive basic salary, upwards of £45,000 (neg. depending on experience), quarterly bonus scheme, casual dress code, hybrid or office-based working and the potential to work part time for the right person.

What next?

Applications are currently being shortlisted so apply today for immediate consideration.